

# PROFESSIONAL DEVELOPMENT PORTAL

## Competency Self-Assessment Frequently Asked Questions (FAQs)



- 1. Do I have to login to the INCOSE website to conduct a competency self-assessment? –**  
ANSWER: If you want the self-assessment saved in your user profile, then yes, you need to be logged in. If you don't want the self-assessment saved, then you will only be able to view / print your results. If you are not an INCOSE individual member, you will need to join INCOSE in order to get a user profile.
- 2. Who sees your competency self-assessment results? –**  
ANSWER: Just the user. For members, the results are saved to the user's profile and can be printed. For non-members, the results can only be printed.
- 3. Do you have to assess all 37 competencies? –**  
ANSWER: No. It is recommended that the competencies you want to improve your proficiency level be assessed. The default proficiency level is "Unassessed."
- 4. How long does it take to conduct a competency self-assessment? –**  
ANSWER: It takes approximately 5-15 minutes to assess the competencies within a competency group, depending on how familiar the user is with the INCOSE Systems Engineering Competency Framework (ISECF). All five competency groups do not have to be assessed at one sitting. You can come back and assess additional competency groups later. The PDP remembers your last inputs.
- 5. When proficiency levels are selected for a competency group, how do I submit them? –**  
ANSWER: There is no submit button. When proficiency levels are selected, they are automatically saved to the user's profile for members. Non-members will have to print out their results.
- 6. How can I print and / or save my self-assessment results? –**  
ANSWER: You can use your browser's print capability. Click print and a PDF version on your self-assessment for the competency group open. You can print and / or save your results from here.

7. **Where do I find an overview of the INCOSE Systems Engineering Competency Framework?**  
– ANSWER: Click the INCOSE Systems Engineering Competency Framework (SECF) Overview Video created by INCOSE’s Competency Working Group.

8. **Where do I find instructions on completing a competency self-assessment?** –  
ANSWER: Click the Competency Self-Assessment Overview Video to watch a video or click the Conducting a Self-Assessment Detailed Instructions to view / print the instructions.

9. **How many indicators must be selected within a proficiency to select that proficiency level?** –  
ANSWER: There is no specific answer for the PDP’s Competency Self-Assessment. It is the user’s comfort level. The results are only used by the user to determine which professional development learning resources to browse and search for at which proficiency levels.

Here is an example: For each indicator, you can ask yourself, “Have you done this or not” or “Are you currently doing this?” You can count the number of indicators you answer yes. As an example, for the Critical Thinking Competency in the Core Group, you may have answered yes for 8 of 9 Awareness indicators, 7 of 10 Supervised Practitioner indicators, and 3 of 11 Practitioner indicators. Therefore, you can select the Supervised Practitioner proficiency level. Then when you search for professional development learning resources, you can browse and search for material at the Supervised Practitioner and Practitioner proficiency levels.

10. **What if I have questions about the INCOSE Systems Engineering Competency Framework (ISECF) and Systems Engineering Competency Assessment Guide (SECAG)?**  
ANSWER: Please leave feedback (general comments) that you have questions about either document and the PDP Team will forward your request to the INCOSE Competency Working Group.

11. **Will the Competency Self-Assessment capability in the PDP use the Systems Engineering Competency Assessment Guide (SECAG)?** –  
ANSWER: The Systems Engineering Competency Assessment Guide (SECAG) is expected to be released at the 2022 International Symposium. Sometime in the future after IS 22, the PDP will change to use the SECAG.